

Austin Lake Homeowners Association

Monthly Meeting Minutes

February 2, 2016

Officers in Attendance:

President: Jim Kost

Vice President: Arenetha (Nita) Phillips

Secretary: Susan Smith

Treasurer: Matt Callaway

Grounds: Glenn Mayfield

Architecture: Paul Young

Absent: Lea Garvey

- I. Call to Order**
- II. Welcome**
- III. Approved minutes from January meeting**

IV. Topics Discussed

1. Treasurer's Report

- a. Matt reported that a letter was sent to all homeowners with dues outstanding. To date, 13 members have not paid their homeowners' dues.
- b. The monthly treasurer's report was distributed.
- c. Payment for the pine straw recently laid will be withheld until the company is contacted about the quality of pine straw and the lack of trenching.

2. Grounds and Maintenance

- a. Glenn researched the cost of adding a security system for the clubhouse, pool, tennis courts, and parking lots. Estimated cost for equipment and installation: 1000 to 1500.
- b. Two squeegees were purchased for the tennis courts.

3. Architecture

- a. Paul submitted for approval a letter to be sent to those who may be in violation of the Austin Lake covenants and standards. Letter was approved.
- b. Paul will contact the company that made the original mailboxes in an effort to make our mailboxes more uniform and in keeping with the covenants.
- c. An architecture committee will be formed to help carry out duties as listed in covenants and by-laws.
- d. Paul volunteered to initiate a digital neighborhood newsletter.
- e. The suggestion to itemize future capital improvements in the reserves budget was discussed.

Next Meeting—March 1, 2016

Meeting Adjourned.