

January 12, 2021

Board members present:

Chris Foss, Josh Keller, Ruth Zimmerman, Jen Hanlan, Leanne Allen, Sarah Tobin, Estee Lassiter.

The meeting was called to order at 7:31 pm.

The minutes from the 2020 Annual Meeting were approved.

NOMINATING:

Estee asked that each Board member write a summary for each Board position's duties. She will use this in the future to recruit new Board members.

PRESIDENT/ARCHITECTURAL:

Chris mentioned an issue with cars being parked in the yard of a resident's home, rather than in the driveway, which is a violation of the neighborhood covenants, in addition to ordinances of the City of Smyrna. He is working with Jen to discuss the issue with the resident.

Chris also referred to an issue between two neighbors regarding the rebuilding of a fence between the two yards, One resident mentioned getting a survey conducted in the belief that the fence has been constructed over property lines. Chris will follow up.

There was a general discussion on updating the Austin Lake website and/or Facebook page. It was pointed out there was a need to also update the clubhouse rental agreement.

TREASURER:

Ruth reviewed several documents (attached) including the final budget for 2021 and the current balances in the bank accounts.

She highlighted:

\$76,166 Operating account

\$14,396 Community Development fund

\$45,705 Reserve Account.

Ruth also mentioned that \$1500 would be deposited within the week reflecting some more annual dues that has been received. There was discussion about the PayPal fees. Some residents have reimbursed the HOA for the fees; however, there are several fees that ALHOA has incurred. Gail asked if there was a possibility to eliminate the PayPal option and convert to a Venmo or Zelle account. Ruth voiced concerns about the security of Venmo.

As a follow-up from the annual meeting, Ruth reminded the Board of the need to update the capital reserve study. Leanne said she would follow up with the engineering company. Ruth also mentioned contacting the resident who offered help in reducing the phone/internet service charge,

The Treasurer's Report was approved.

The next meeting will be February 2nd at 7:30 pm.

The meeting was adjourned at 8:53 pm.

Respectfully submitted by Gail Sickling.