

Austin Lake Homeowners Association

Monthly Meeting Minutes

January 8, 2013

Officers Attending:

Wilson Pulgarin, President
Charles Hunter, Treasurer

Committee Members Present:

Glennnda Baker & Hal Barlett, Grounds & Maintenance
Kerri Hunter, Architectural

- I. Call to Order
- II. Welcome
- III. Approval of December / 2012 Annual Meeting Minutes

Topic Discussed:

1. Change Signatures at Regions Bank
2. Corporation Docs Updated
3. Kerri to move excess to money market account
4. Wilson would like to review insurance policy currently in place.
5. Wilson continues to review landscape contract and pool contracts, remains worried about workers comp for Quality Cuts Landscaping
6. Charles to check on title of amenities
7. Closing letter fee to be \$10 as reviewed by Jamie Lyons
8. Al Little to conduct financial audit in February
9. Should dues notice be sent certified of by tracking number?
10. Board agrees to waive late fees on for two homeowners
11. Ramsey's law firm should have a balance on retainer to deduct fees from.
12. Austin Grove Paperwork re initiation and rentals
13. Wilson to discuss excess broken down cars and issues with dog waste with homeowner(s)
14. Wilson is interested in creating income for the neighborhood. Can that be done since the HOA is a non-profit?

Action Items:

- A. Wilson
 - a. Review Insurance Policy in place
 - b. Reach out to neighbors with broken down cars and dog waste
 - c. Brainstorm income ideas for neighborhood
- B. Charles
 - a. Change signature card at Regions Bank
 - b. Get treasurer items from Kerri
 - c. Update the corporate docs
 - d. Review insurance policy with Wilson
 - e. Reach out to Al Little for financial audit
- C. Grounds and Maintenance
 - a. Get code for lockbox at pool gate and extra keys to pool from Greg Woodard
 - b. Glennnda, Bring Austin Grove paperwork to Feb meeting.

Decisions Made:

None

Next Meeting: February 5, 2013@ 7.

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