

# **Austin Lake Homeowners Association Monthly Meeting Minutes**

February 5, 2019

## **Officers in Attendance:**

President: Susan Smith  
Vice President: Missy Baisden  
Secretary: Kelly Layfield  
Social: Tina Southerland  
Architecture: Steve Stoichev  
Grounds: Leanne Allen

## **Board Members Not in Attendance:**

Treasurer: Ruth Zimmerman

### **I. Call to Order**

### **II. Welcome**

**III. Minutes from December 2018 Board meeting and January 2019 Board meeting were reviewed and approved**

### **IV. Board Member Reports:**

#### **MISCELLANEOUS.:**

- Ashley is striving to collect receipts for all HOA expenses in 2017 and 2018. Susan recommended that the Board email receipts for reimbursement with copy to [AustinLakeSmyrna@gmail.com](mailto:AustinLakeSmyrna@gmail.com) so that there are improved records of all receipts going forward.
- Missy mentioned that it would be helpful to track improvements as they are tackled on a Google Drive document.

#### **CLUBHOUSE:**

- Missy noted one upcoming clubhouse rental.

#### **TREASURER'S REPORT:**

- Dues from all but six houses are accounted for now, although two houses paid less than the required amount. One payment is still not attributed to a member.

#### **GROUNDS AND MAINTENANCE:**

- Missy found a vendor who can provide a good deal on power washing and painting the Clubhouse. Option A is \$3,850 painting and pressure washing trim, siding, shutters and back deck; Option B

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included all of Option A plus pressure washing pool and walkways and painting metal fence around pool area for \$5,900. Painting and pressure washing budget for 2019 is \$5,500. The Board moved to hire the painter to execute Option B. Leanne brought photos of paint colors suggested to match the clubhouse roof, and the Board discussed those options.

- Last year, the Board spent \$4,600 for 750 bales of pine straw from Straw Farm to cover the common areas in the front of the neighborhood. Some sections of the common area needed a lot of straw to cover bare dirt last year. Those areas won't have to be done this year, but they will need to be covered again next year. The Board discussed that we could get by with nearly 200 fewer bales. The price is \$6.50 per bale installed = \$3,500. The Board moved to spend \$3,500 on pine straw. It will be installed February 9<sup>th</sup>. Neighbors can also take advantage of the discount offered by the straw supplier (\$4.00 uninstalled; \$6.15 installed).
- Mulch is still needed for lake pathway and around new play structure.
- Steve pointed out that anchor plantings need to be planted in the common area to hold the concrete in place.

### **ARCHITECTURE:**

- A neighbor wants to install a privacy fence to screen his view of the house behind him (a home outside of Austin Lake). Steve reported that the City of Smyrna height limit for fences is 6 feet for fire safety reasons.
- The same neighbor is concerned about storm water flowing onto his property from another Austin Lake home/homes. Steve will set up an appointment with the neighbor to discuss both the storm water and the fence further.

### **SOCIAL:**

- Tina is preparing a neighborhood newsletter to be distributed on February 15<sup>th</sup>. The Board enthusiastically supports this idea.
- The social event planned for this quarter is a neighborhood dinner outing on March 7<sup>th</sup>;
- A children's fishing tournament is planned for Spring.
- The children's Easter event is planned for April 13<sup>th</sup>.

**V. Next meeting board meeting will be Tuesday, March 5th at 7:00 pm.**

**VI. Meeting adjourned.**