

August 7, 2018

Board Members in Attendance:

President:	Ashley Robison
Vice President:	Susan Smith
Secretary:	Kelly Layfield
Architecture:	Estee Lassiter
Grounds:	Leanne Allen

Not in Attendance:

Social:	Missy Baisden
Treasurer:	Joe White

I. Call to Order

II. Welcome

III. Review and approval of Minutes from July meeting

IV. Board Member Reports

A. Social:

1. Summer Pool party is August 25th. The Social Committee will email invitations.
2. The Social Committee is considering a tennis social in the fall.

B. Treasury:

1. Homeowner conducting audit of HOA financials has requested specific information.

C. Architecture:

1. Three violation letters were sent, and two owners have responded. The third owner has not yet responded.

D. Grounds and Maintenance:

1. A locksmith was hired to fix the pool gates and all are now in working order.
2. Leanne will touch base with Paul Young on the pickle ball striping quote. Missy will get an additional quote.
3. Construction and installation of the new community message board is complete.

**Austin Lake Homeowners Association
Monthly Meeting Minutes**

4. Susan obtained a copy of the pool service contract with All Clear.
5. Leanne will call City of Smyrna to ask that they cut back trees around certain street lights.
6. Leanne has had discussions with a homeowner in Grace Meadows who owns the property behind the tennis court fence. He wants to cut down 12 trees, many of which belong to Austin Lake. The Board approved his request to cut the trees at his expense under the following conditions: (i) the tree service engaged must be insured; (ii) the owner must leave a buffer of trees between his house and Austin Lake common area; and (iii) the owner acknowledges that the community light the courts one day.
7. Leanne will haul away the abandoned boat near the lake.

V. Open Discussion:

1. The board discussed the need to prioritize expenditures and prepare the neighborhood for a suggested increase in assessments for 2019.
2. The Board discussed a first draft of pool rules and clubhouse rental agreement package.

VI. Next meeting board meeting will be Tuesday, September 4th at 7:30 pm

VII. Meeting adjourned.